

October 30th, 1913

J. T. Lagergren, Fso.,

Department of Wachanical Engineering,

University of Toronto.

Dear Wr. Lagergren':

That sorry that you have had trouble with regard to the keys, but in order to secure safe delivery of the keys the Board has authorised the Superinterment to grant keys to Lecturers only on their calling for them at his office with a request from the hear of the department. Those that you will not repart this as in any way personal. It is a regulation that has been but into effect after account and of consideration, because keys have so easily some dissing, and the Superintender is required to place the responsibility of their possession where it ought to lie.

his know what hour is convenient for you me will arrange to be in his office to give you the key.

With kind regards, Tan,

Yours sincerely,